

## BEHAVIOURAL SAFETY

1. We believe all incidents and injuries can be prevented
2. Everyone's first responsibility is to ensure they work safely
3. Everyone has the duty to stop work if they feel the situation is unsafe
4. The expectations and standards are the same for everyone on site
5. Rules and procedures must be observed and respected
6. We should look out for each others safety and unsafe situations
7. All injuries and incidents/ near misses must be reported and investigated
8. Risk assessment must be carried out prior to, during and on completion of work
9. All team leaders have a special responsibility for promoting and upholding these principles
10. We must always work within the limit of our competency and training

# PROCESS SAFETY

## The basis of process safety is asset integrity and avoiding loss of containment

1. The asset operating manager is responsible for its overall integrity
2. The asset engineers are responsible for maintaining the asset and protective systems integrity
3. The responsibilities in the organisation for defining and maintaining the correct operating envelopes must be clear
4. Operating procedures and envelopes must be observed. Deviations must be reported and investigated
5. Any changes must be properly risk assessed and subjected to MOC procedures
6. Process hazards are systematically identified, risk assessed, reviewed and managed
7. All assets must be subject to periodic inspection designed to ensure their integrity and the reliability of their protective systems
8. Operations must always place the safe operation or shutdown of the asset ahead of production
9. When in doubt the asset must always be taken to its safest state
10. We have emergency plans based on assessed risks which are regularly tested